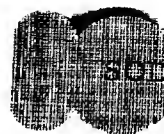

Approved For Release 2002/10/10 : CIA-RDP82-00357R000900020014-0



Approved For Release 2002/10/10 : CIA-RDP82-00357R000900020014-0

21 MAR 1973

MEMORANDUM FOR: DDO/OP

SUBJECT : Study of DDO Personnel Procedures

REFERENCE : Memo for Chiefs of Divisions and Staffs
from DDO/OP, dated 15 Mar 1973, Same
Subject

1. Attachment A contains information as requested
by referent memorandum in the format as suggested.

2. Also included, in Attachment B, are some
suggestions to improve efficiency and possibly save
personnel "spaces" as requested by you at your 16
March 1973 meeting on the same subject. It is under-
stood that the several days deadline does not permit
either comprehensive or in-depth study of this complex
subject. Such a review, however, is long overdue
and is anxious to support any efforts to improve
the system.

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